

E5 Leader



TIME

- How do you manage your time?
Are you effective?
 - Make a conscious decision to manage time and create priorities.
 - Be a good steward of your time.
 - By planning your time productivity in units, you can get more done in less time.
- Time goes by whether you're doing anything or not. Don't procrastinate on the choices you need to make.
 - Do the things you have to do in a timely fashion. Then, you can do the things you want to do when you want to do them.